



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

13 Oct 2025

DIVISION MEMORANDUM

No. 579, s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 376 s. 2025
"DIVISION RESEARCH CARAVAN 2025"**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To ensure that monitoring and evaluation mechanism is in place and to guarantee successful conduct of 2025 Division Research Caravan, this Office releases the Sub Office schedule, list of SDO monitoring officials and monitoring tool to be used to evaluate the conduct of the activity.
2. Any member of the Schools Division Research Committee (SDRC) may replace any monitoring official in case of unavailability of the assigned monitor during the scheduled date.
3. This memorandum serves as Travel Authority of the concerned monitors.
4. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

RAE/ ADDENDUM TO DIVISION MEMORANDUM NO. 376 s. 2025 "DIVISION RESEARCH CARAVAN 2025"/S2-112603/10-13-2025



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Division Research Caravan 2025
Schedule/List of Monitoring Officials

Sub-Office	Date	Venue	Monitor/SDO Representative
Balayan East	Oct. 15, 2025	Balayan East Sub Office Hall, Balayan, Batangas	Emerson Dalangin
Balayan West	Oct. 16, 2025	BALAYAN WEST CS, Balayan, Batangas	Rosemarie A. Encarnacion
San Juan East	Oct. 17, 2025	El Jardin de Zaida, Sitio Lagkit, San Juan, Batangas	Rosemarie A. Encarnacion
Taysan	Oct. 17, 2025	Taysan Gymnasium, Taysan, Batangas	Jofit P. Dayoc, CESE
Nasugbu West	Oct. 21, 2025	Canyon Cove, Wawa, Nasugbu, Batangas	David M. Nuay
Rosario West	Oct. 21, 2025	Rosario West Central School, Rosario, Batangas	Elizalde L. Piol
Tuy	Oct. 22, 2025	Gregorio Paradero Elementary School, Tuy, Batangas	Rosemarie A. Encarnacion
Nasugbu East	Oct. 22, 2025	Canyon Cove Hotel & Spa, Wawa, Nasugbu, Batangas	David M. Nuay
Laurel	Oct. 22, 2025	Laurel District Hall, Laurel, Batangas	Marian L. Arias, EdD.
San Juan West	Oct. 22, 2025	El Jardin de Zaida, Sitio Lagkit, San Juan, Batangas	Jofit P. Dayoc, CESE
San Luis	Oct. 24, 2025	San Luis District Hall, San Luis, Batangas	Elizalde L. Piol
Tingloy	Oct. 24, 2025	Tingloy Cultural Hall, Tingloy, Batangas	Jofit P. Dayoc, CESE
Bauan West	Oct. 27, 2025	CENTEX Batangas, Bauan, Batangas	Rosalinda A. Mendoza, EdD.
Malvar	Oct. 27, 2025	Malvar Central School, Poblacion, Malvar, Batangas	Rosalinda A. Mendoza, EdD.
Lobo	Oct. 27, 2025	Numeriano Babao Hall, Lobo CS, Lobo, Batangas	Jofit P. Dayoc, CESE
San Pascual	Oct. 28, 2025	Cayetano Hall, San Pascual Municipal Hall, San Pascual, Batangas	Rhina O. Ilagan, CESE
San Jose	Oct. 28, 2025	PILMES, San Jose, Batangas	Jofit P. Dayoc, CESE
Lian	Oct. 29, 2025	Malaruhatan Country Club Malaruhatan, Lian, Batangas	David M. Nuay
Agoncillo	Oct. 29, 2025	Agoncillo Central School, Agoncillo, Batangas	Rosalinda A. Mendoza, EdD.



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Alitagtag	Oct. 29, 2025	Alitagtag Central School, Alitagtag, Batangas	Rosemarie A. Encarnacion
Sta. Teresita	Oct. 29, 2025	To be determined	Rhina O. Ilagan, CESE
Lemery	Oct. 29-30, 2025	LPES Cultural Hall, LPES, Lemery, Batangas	Marian L. Arias, EdD. /Elizalde L. Piol
Calatagan	Oct. 30, 2025	Jacobo Zobel Elementary School, Poblacion 3, Calatagan, Batangas	Elizalde L. Piol
Bauan East	Oct. 30, 2025	Manghinao Elemnetary School, Manghinao, Batangas	Rosalinda A. Mendoza, EdD.
Mabini	Oct. 30, 2025	Anselmo A. Sandoval MNHS, Mabini, Batangas Mabini Central School, Mabini, Batangas	Rosalinda A. Mendoza, EdD.
Talisay	Oct. 30, 2025	Dona Maria Laurel Platon Memorial School, Talisay, Batangas	Mario B. Maramot, PhD.
Taal	Oct. 30, 2025	Taal Central School, Taal, Batangas	Aris U. Dimaano, PhD.
Cuenca	Oct. 30, 2025	Cuenca Central School, Cuenca, Batangas	Rosemarie A. Encarnacion
San Nicolas	Oct. 30, 2025	Maabud Integrated National High School, Maabud, San Nicolas, Batangas	Rhina O. Ilagan, CESE
Ibaan	Oct. 30, 2025	Gabaldon Bldg., Ibaan Central School, Ibaan, Batangas	Marian L. Arias, EdD.
Padre Garcia	Oct. 30, 2025	C. M. Recto Hall, Padre Garcia Central School, Padre Garcia, Batangas	Alfred James A. Ellar, PhD.
Mataasnakahoy	Oct. 30, 2025	Paaralang Sentral ng Mataasnakahoy, Mataasnakahoy, Batangas	Layne Ortega, DPA
Balete	Oct. 30, 2025	Balete Central School, Balete, Batangas	Layne Ortega, DPA
Rosario East	Oct. 30, 2025	Rosario East Central School, Rosario, Batangas	Marian L. Arias, EdD.



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Division Research Caravan 2025
Monitoring Tool

Sub Office: _____	Date: _____
Venue: _____ _____ _____	Name of Monitor/ SDO Representative: _____ _____ _____

Part 1: Research Data

A. Number of Research per Category

Oral: ____ Poster: ____ Infographic: ____ Bulletin: ____ Research Utilization Hub: ____

B. Total Number of Organized Parallel Hall

Oral: ____ Poster: ____ Infographic: ____ Bulletin: ____ Research Utilization Hub: ____

C. Total Number of Research by Focus

- _____ Teaching and Learning
- _____ Child Protection and Inclusion
- _____ Human Resource Development
- _____ Governance
- _____ DRRM
- _____ Inclusive Education
- _____ Gender and Development

D. Total Number of Papers Presented in the Conference: _____

E. Total Number of Master Teachers Presented Papers in the Conference

_____ Elementary _____ JHS _____ SHS

PART 2 Research Caravan Implementation

No	Indicators	Y	N	Remarks
1	The venue is conducive for all participants			
2	The sub-office conducted a simple opening and closing program			
3	The sub-office recognized the research presenter by giving appropriate awards in each chosen category			



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4	The program management team was systematic and well-organized in the conduct of the caravan			
5	The panel reactors demonstrated expertise in giving constructive comments, suggestions, and recommendations to enhance the paper			
6	Research presentations were categorized based on the DM 376 s. 2025(Oral, Infographic video, poster, and research bulletin and research utilization hub)			
7	All schools in the sub-office presented completed research papers, at least one paper for small and medium schools and 3 or more papers for large and very large schools			
8	All master teachers in the sub-office presented their research papers at the conference			
9	Research papers presented are aligned with D.O 39 s 2016 such as Teaching and Learning, Child Protection, Human Resource Development, and Governance with three Cross-cutting Themes such as DRRM, Inclusive Education, and Gender and Development			
10	Research papers presented were aligned with the DepEd Five Point Reform Agenda			
11	The school heads acted as panel reactors in the parallel session			

Other Good Comments and Observations

Technical Assistance Conducted to the Sub-office (if needed)

Other Suggestions to Improve the Conduct of the Activity

Monitored by:

Name/Signature

Note: Kindly submit the accomplished research monitoring tool to the secretariat of the Planning and Research Unit for proper recording.